

MINUTES

The HITCHCOCK ECONOMIC DEVELOPMENT CORPORATION

Regular Meeting – 14 July, 2022 – 5:30 P.M.

The regular monthly meeting for the Hitchcock Economic Development Corporation (HEDC) will be held on Thursday July 14, 2022, at 5:30 PM. This will be an open meeting held at the HEDC boardroom at 8115 Hwy 6, Hitchcock, Texas 77563.

A G E N D A

1. Call to Order, President Jack Click.

Meeting called to order at 5:51 PM.

2. Roll call of members

All members present.

3. Public Comments (Limit 2 minutes per speaker)

No public comments.

4. Consent Agenda

- a. Approval of the Minutes of the HEDC Regular Meeting June 23, 2022
- b. Approval of payment of the HEDC Monthly VISA account at Prosperity Bank
- c. Approval of other invoices

A motion to approve the consent agenda was made by Chris Armacost, seconded by Ted Robinson. Motion passed 5-0.

5. HEDC Financial Report. (Tyler Robert)

The board accepted the financial report as presented by the Executive Director.

6. Executive Director's Report. (Tyler Robert)

- a. Project Report
- b. Director's Activities
- c. Property Update

The Director provided updates on administrative items, as well as ongoing projects. It was reported that one industrial project had progressed and that the board would hopefully begin to see regular updates. It was also noted that landowners on FM 2004 had been contacted regarding commercial activity. A restaurant had been contacted by the EDC and the director had heard back from its CEO. The director also mentioned updates to the retail recruitment effort by The Retail Coach.

- 7. Discussion and appropriate action to approve Resolution No. 071122 appointing the law firm Denton Navarro Rocha Bernal & Zech, P.C. as general counsel to the HEDC and granting the Executive Director signatory authority to execute letter of engagement. (Tyler Robert)**

A motion to approve Resolution No. 071122 appointing the law firm Denton Navarro Rocha Bernal & Zech, P.C. as general counsel to the HEDC was made by Chris Armacost, seconded by Ted Robison. Motion passed 5-0.

- 8. Discussion and appropriate action to approve Scope of Work presented by Burditt Consultants for property located at 8002 N MLK, Hitchcock, TX. (Tyler Robert)**

A motion to approve the SOW was made by Chris Armacost, seconded by Ted Robinson. Motion passed 5-0.

- 9. Executive Session: Adjournment to Executive Session Pursuant to Texas Open Meetings Act, Tex. Gov. Code, §551.071, §551.072, §551.074 and §551.087. ***

The board adjourned into executive session at 7:24 PM.

- 10. Reconvene into open session.**

The board reconvened into open session at 7:48 PM.

- 11. Consider possible action or give direction on items legally discussed in Executive Session.**

No action was taken from executive session discussion.

- 12. President's Comments**

- a. Brief the board on status of HEDC Activities.**
- b. Other**

The president noted that the city should still hold funds given by the EDC for city signage from years prior. It was recommended that the mayor explore this matter.

- 13. Mayor's Comments**

The mayor noted that he had been working with TxDOT to square up issues relating to the RV park along FM 519.

- 14. Board Members' Comments**

No comments.

ANNOUNCEMENT

- a. Next regular meeting 18 August 2022 at 5:30 p.m.**

15. ADJOURN

The board adjourned the meeting at 8:07 PM.

Minutes Approved this _____ day of _____ 2022.

Jack Click

President